DEPARTMENT OF THE ARMY
US Army Corps of Engineers
Washington, DC 20314

DAEN-RDL

USACE Supplement 1 to AR 27-60

31 July 1984

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Issuance of further supplements to this regulation is prohibited without prior approval of CDR USACE (DAEN-RDZ-A) WASH DC 20314.

AR 27-60, 15 May 1974, is supplemented as follows:

<u>Page 4-2, paragraph 4-7, Laboratory Notebooks.</u> To subparagraph a add the following:

- (1) Applies to all field operating activities (FOA) performing research and development in support of Corps of Engineers missions, and for mission support research and development work performed for any other government activity.
- (2) To prescribe the use and disposition of Corps of Engineers Laboratory Notebooks.

<u>Page 4-2, paragraph 4-7. Laboratory Notebooks.</u> Add subparagraphs (4) through (8) after subparagraph 6(3):

- (4) Activity Commanders/Directors will issue Laboratory Notebooks to appropriate individuals of their staff by name, and maintain a record of the book number so issued. The notebooks are government property.
- (5) At the time of issue a brief summary of the area of effort will be placed on the first page with reference made to the project, task, work unit, contract, reimbursable work order or any other matter of record which establishes the effort as a part of the assigned program.
- (6) No blanks will be left. Unused pages or portions of pages will be blocked by diagonal lines.
- (7) Entries which contain possibly patentable subject matter will be processed as instructed in Chapter 4, AR 27-60.
- (8) The use of Laboratory Notebooks will be a subject for examination duing inspections of research and development activities.

FOR THE COMMANDER:

PAUL F YAVANAUGH

Colenga, Corps of Engineers

Chief of Staff